

25X1A9a

STATEMENT TO

CSB/RR.

25X1A9a

With 25X1A9a assignment to the USSR-Satellites Branch in the Cartography Division, the first step has been taken to return him to cartographic compilation work. In this assignment, opportunity will be provided for his continued professional growth. As circumstances permit, he should be provided training experiences for the development of his capabilities in supervision as well as for the continued development of substantive cartographic and geographic capabilities.

Ch/G:JAB:jmc/535(8 April 1958)

CAREER PREFERENCE OUTLINE

This Outline, when completed, is a documented description of the individual's career interests and proposed career activities together with the comments of his supervisor and his Career Service. The original will be filed in the employee's Official Personnel Folder and will serve as a guide for future personnel actions affecting him. Implementation of career preferences must depend upon the needs of the Organization.

- CONSULT ATTACHED INSTRUCTION SHEET PRIOR TO COMPLETING THIS OUTLINE -

SECTION A.

GENERAL

1. 25X1A9a Employee (Last-First-Middle)	2. DATE OF BIRTH 14 May 1928	3. SERVICE DESIGNATION IR	4. GRADE GS-11
5. ORGANIZATIONAL TITLE NIS Map Coordinator	6. POSITION TITLE Geographer (Cartography)	7. OCCUPATIONAL CODE GS 0150.02	8. OFFICE OF ASSIGNMENT ORR/D/OC, Of. of Chief of Division

SECTION B.

CAREER INTERESTS

9. GENERAL TYPE OF ACTIVITY **Cartography (Administrative)**

10. SPECIFIC TYPE OF ACTIVITY (Including assignments)

A. IMMEDIATE (Within next 1 to 2 years)

To return to a cartographic compilation Branch and perform complex and exacting research necessary to qualify for a senior analyst position.

B. LONG-RANGE (Within next 3 to 5 years)

To increase my proficiency as a senior analyst and assume greater responsibilities which would lead to my qualifying for an administrative or a supervisory position.

SECTION C.

TRAINING

11. ORGANIZATIONAL, EXTERNAL, AND ON-THE-JOB TRAINING

A. IMMEDIATE (Within next 1 to 2 years)

Language training, regional course work, and specialty courses pertinent to regional competence.

B. LONG-RANGE (Within next 3 to 5 years)

Additional regional study, area familiarization, and self-initiated or Agency sponsored training in Basic Management and Personnel Relations.

12. ADDITIONAL COMMENTS

None

RECOGNIZE THAT THE IMPLEMENTATION OF MY CAREER PREFERENCES MUST DEPEND UPON THE NEEDS OF THE ORGANIZATION. I UNDERSTAND THAT MY PERFORMANCE, CAPABILITIES AND INTERESTS WILL BE GIVEN DUE CONSIDERATION.

13. DATE COMPLETED

16 September 1957

14. SIGNATURE OF EMPLOYEE

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SECTION D.

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15. RELATIVE TO CAREER INTERESTS OF EMPLOYEE

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The foregoing is a clear-cut career preference. [REDACTED] possesses the capabilities of developing along the lines he has indicated under item 10. 25X1A9a In addition he possesses qualities of leadership. [REDACTED] statement on long range preference is obviously toward supervisory administrative functions. Although no commitment can be made at this time, I am sure he will be given serious consideration for supervisory opportunities which may arise in the next 5 years.

16. RELATIVE TO TRAINING FOR EMPLOYEE

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The training plans, both immediate and long range, appear reasonable and attainable. [REDACTED] interest lies in the field of cartographic research and compilation and such training would assist him in achieving his career objectives.

17. TYPED OR PRINTED NAME OF SUPERVISOR

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19. TITLE

Assistant to the Chief, D/GC

20. DATE

10 Sept 1957

SECTION E.

FOR USE OF CAREER SERVICE

21. COMMENTS

22. TYPED OR PRINTED NAME

23. SIGNATURE

24. TITLE

25. DATE

LEAVE BLANK

SECRET

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SUPERVISORY COMMENTS ON CAREER PREFERENCE OUTLINES

1

Chairman, ORR Career Service Board

SUBJECT: (Name)

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1ST INDORSEMENT

COMMENTS BY CHIEF (Division ~~or~~ Staff)

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progress to date has been excellent. He has demonstrated a fine aptitude toward professional cartographic compilation. His career preference and associated training requests are considered to be practical and will be given due consideration by the Division.

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16 September 1957

SIGNATURE

2ND INDORSEMENT

COMMENTS BY AREA CHIEF (When applicable)

- ☐ I CONCUR IN THE (Division) (Staff) CHIEF'S COMMENTS
- ☐ AS THE EMPLOYEE IS NOT PERSONALLY KNOWN TO ME, I ACCEPT COMMENTS OF (Division) (Staff) CHIEF
- ☐ OTHER (Specify)

D.

SIGNATURE